

## INSTRUCTIONS FOR APPLICANTS (2022-23)

The **applicants** for a scholarship are requested to fill the official form very carefully and to return it **by postal mail** with a **personal and handwritten** motivation letter in French or English, to the following address:

**Fondation Jean Tanner**  
**CP 2325**  
**CH - 2001 Neuchâtel**

Scholarships are paid for 10 months, from September to June.

### ELIGIBILITY

Candidates must comply with at least one of the conditions below :

- belong to a family from the Canton of Neuchâtel
- live in the Canton of Neuchâtel
- study at the Neuchâtel site of the Geneva HEM, otherwise with a recognized teacher or institution in the Canton of Neuchâtel.

Societies, institutions and concert organizers are not eligible.  
The Foundation does not support the purchase of instruments.

### DEADLINES

Applications must **have reached** our PO Box not later than **June 9**.  
Applications received before April 22 will be processed with priority.

**Candidates whose files are correctly completed and cleanly presented will be invited to a brief audition and interview, scheduled June 16 or 17, 2022 in Neuchâtel.**

### ACCOUNTS AND BUDGETS

They must be calculated **per month**. Amounts stated for the entire year have to be divided by the number of months. Clarity and coherence are essential.

The accounts of the current year must list **all** sources of income of the candidates, if possible with receipts and similar documents, and must give a clear idea of how the candidate supports him- or herself during the current year. They cannot be in deficit.

The budget of the academic year for which the application is submitted must clearly list the anticipated expenses and earnings. The expected deficit must appear, together with a listing of potential income sources to balance it (foundations and scholarships, musical and non-musical jobs, etc.)

### OTHER APPLICATIONS

We request that candidates make applications with at least **two** other similar institutions and submit the copies of their applications. Local internal organizations of the school or university do not count. The copies of your application letters must be enclosed, with the postal and electronic addresses of the institutions approached and a proof of reception.

Not announcing immediately any support received from other institutions will cause cancellation of our help.

### CONCERTS AND GRAND PRIX JEAN TANNER

The Board of the Foundation will select a few musicians amongst those who have obtained a scholarship, for a « family concert » in the Temple du Bas on a Saturday morning. They will receive a fee of CHF 500 plus publicity material.

Furthermore, four scholarship recipients will be chosen to participate to the concert-competition of the Grand Prix Jean Tanner, on Sunday, December 4 at 5 pm. The competition offers a Prize of CHF 10'000, as well as a Public Prize.

I would be available for the concert-competition Sunday, December 4, 5 pm

**APPLICATION FOR SCHOLARSHIP**

Names \_\_\_\_\_

Date of birth \_\_\_\_\_

Address in Switzerland (street) \_\_\_\_\_

Postal number and city \_\_\_\_\_

Phone \_\_\_\_\_

E-mail \_\_\_\_\_

Nationality \_\_\_\_\_

Marital status \_\_\_\_\_

Education (general schools, universities, music schools) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Instrument you are studying \_\_\_\_\_

Academic degree \_\_\_\_\_

Certificates, prizes already received in your professional career  
(please enclose copies) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Brief description of your artistic goals \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The Foundation requires that you make at least **two** other applications to similar institutions  
(name, address. Please enclose copies of your applications)  
Internal applications to the local music school or university do not count

\_\_\_\_\_

\_\_\_\_\_

A help has been  accepted  refused  answer not yet received

Help promised CHF \_\_\_\_\_  year  monthly  single payment

Candidates are requested to inform the Foundation immediately if a grant from another similar institution is  
promised or received.

Your monthly budget for the current year

Expenses:

Tuition \_\_\_\_\_  
Lodging \_\_\_\_\_  
Food \_\_\_\_\_  
Transportation \_\_\_\_\_  
Miscellaneous  
(please describe) \_\_\_\_\_

Total expenses \_\_\_\_\_

Income:

Artistic work \_\_\_\_\_  
Other work \_\_\_\_\_  
Help from your family \_\_\_\_\_  
Other foundations \_\_\_\_\_  
Other income (please describe) \_\_\_\_\_

Total income \_\_\_\_\_

Your monthly budget for the coming year

Expenses:

Tuition \_\_\_\_\_  
Lodging \_\_\_\_\_  
Food \_\_\_\_\_  
Transportation \_\_\_\_\_  
Miscellaneous  
(please describe) \_\_\_\_\_

Total expenses \_\_\_\_\_

Income:

Artistic work \_\_\_\_\_  
Other work \_\_\_\_\_  
Help from your family \_\_\_\_\_  
Other foundations \_\_\_\_\_  
Other income (please describe) \_\_\_\_\_

Total income \_\_\_\_\_

Foreseen date on which you will end your studies in Switzerland \_\_\_\_\_

Monthly amount you hope to receive from the Jean Tanner foundation \_\_\_\_\_

Swiss Bank account where the scholarship must be paid (mandatory) \_\_\_\_\_

Preferred date for the auditions

June 16, 2022

June 17, 2022

Date and signature \_\_\_\_\_

Application forms and other documents to be sent **by postal mail** to:

**Fondation Jean Tanner**  
**CP 2325**  
**CH - 2001 Neuchâtel**